

AGENDA

MUNICIPAL POLICE TRAINING COUNCIL 270th Meeting June 4, 2025 at 10:00 a.m.

Live Stream Link:

<https://www.youtube.com/watch?v=NTMtcsm4uOQ>

ACTION / APPROVAL ITEMS

- | | |
|--|-----------------|
| 1. Introductory Remarks - Introductions - Adoption of Agenda – Approval of 269th Meeting Minutes | Chairman Maciol |
| 2. Child Sensitive Arrests Model Policy | Jonathan Becker |
| 3. Body-Worn Camera Model Policy Update | Daniel Nedwell |

INFORMATIONAL / UPDATE ITEMS

- | | |
|---|-------------|
| 1. Basic Course for Correction Officers Job Task Analysis Results | Gavin Boyer |
| 2. Police Officer Response to Individuals in Crisis Model policy and Training | Molly Bates |

NEW BUSINESS

Chairman Maciol

**Next Meeting:
September 10, 2025
10:00am**

Council Member Virtual Attendance:

Name: Dr. Errol Toulon, Jr.
Suffolk County Sheriff

Location: 200 Suffolk Avenue
Yaphank, NY 11980

**Minutes of the 269th Meeting
New York State Municipal Police Training Council
March 5th, 2025**

Alfred E. Smith Building
80 South Swan Street
Albany, NY 12210
CrimeStat Room 118

Livestream link: <https://www.youtube.com/watch?v=SIRZ49icejk>

Council Members Present

Robert Maciol, Chairman, Sheriff, Oneida County Sheriff's Office
Dominick Blasko, Chief, Town of Crawford Police Department
Maureen Curtis, Vice President, Safe Horizon
Robert Appleton, Lieutenant Colonel, NYSP
Dr. R. Bruce McBride
Dr. Debra Long, Community Representative
Olufunmilola Obe, Chief of Training, NYPD
Dr. Errol Toulon, Jr., Sheriff, Suffolk County Sheriff's Office (Remote)

DCJS Staff Present

Joseph Popcun, Executive Deputy Commissioner, DCJS
Colleen Glavin, Deputy Commissioner and Counsel, Office of Legal Services
Matthew Schrantz, Deputy Counsel, Office of Legal Services

OPS Staff Present

Daniel Beaulac, Multimedia Production Program Specialist 2
Molly Bates, Public Safety Program Specialist 3
Jonathan Becker, Public Safety Program Specialist 2
Michael A. Bonse, Deputy Commissioner
Gavin Boyer, Public Safety Program Specialist 2
Dr. Janay Gasparini, Public Safety Program Specialist 2
Kerra Gordon, Criminal Justice Program Specialist 1
Sara Dean, Criminal Justice Program Specialist 2
Courtney Macygin, Public Safety Program Specialist 1
Paige Nadeau, Office Assistant 1
Michael Puckett, Public Safety Program Specialist 3
Kevin Roy, Public Safety Program Specialist 1
Johanna Sullivan, Director
Joshua Vinehout, Supervisor of Public Safety Programs
Earnest Weeks, Public Safety Program Specialist 2

Guests

Richard Castle, NYS Sheriff's Association
Lieutenant Despoina Kodetsky, NYPD (Remote)
Sergeant Gregory McNally, NYPD (Remote)
David Zack, NYS Chiefs of Police Association

ACTION/APPROVAL ITEMS

#1 - Introductory Remarks – Adoption of Agenda- Approval of 267th Meeting Minutes

The 269th session of the Municipal Police Training Council (MPTC or Council) commenced at 10:06 a.m. with Chairman Maciol leading all attendees in the Pledge of Allegiance followed by a moment of silence in remembrance for all law enforcement and those who lost their lives serving this country.

Introductions

Chairman Maciol introduced himself and then welcomed new council member Chief Dominick Blasko representing the New York State Chiefs of Police Association. Chairman Maciol also acknowledge Sheriff Toulon would be participating remotely and then requested others participating remotely to introduce themselves followed by those in-person.

Introductory Remarks

Executive Deputy Commissioner Popcun shared a brief excerpt from budget testimony highlighting the record funding DCJS has received to support agencies delivering nearly 3,900 grants, launching a new intimate partner violence reduction program, and equipping agencies with 127 million dollars of new technology. Executive Deputy Commissioner Popcun concluded by noting the significant decrease in gun violence in NYS and the expansion of the Governor's budget to support law enforcement, crime analysis, and intelligence sharing.

Adoption of Agenda

Dr. McBride made a motion to adopt the 269th meeting agenda, with a second by **Dr. Long**; the motion was passed by unanimous vote. Chairman Maciol proceeded with the approval of 268th meeting minutes.

Approval of 268th Meeting Minutes

Dr. McBride made a motion to approve the 268th meeting minutes as submitted with a second by **Lieutenant Colonel Appleton**. The motion was passed by unanimous vote.

#2 – Sexual Assault Trauma-Informed Online Training

Molly Bates with the Office of Public Safety presented to the Council the Sexual Assault Trauma-Informed Online Training. She explained the training was developed in response to NYS Executive Law §838-a Section 3(a) that requires each police agency, prosecutorial agency and other law enforcement agency within New York State to designate at least one person trained in trauma and victim response that meets the DCJS Sexual Offense Trauma-Informed Victim Response minimum training standards.

Ms. Bates described the design of the online training and how it is accessed through the DCJS Acadis Learning Management System. An overview of the four distinct modules was presented covering the neurobiology of trauma, considerations prior to conducting a trauma informed interview, conducting the trauma-informed interview and after the interview. Details of the modules including working with advocates and follow up activities such as report writing, and self-wellness were also covered. Ms. Bates also highlighted the comprehension checks intermixed throughout the training along with additional learning resources available for the learner. Ms. Bates concluded by recognizing the consultants and DCJS staff who assisted with the training development and production.

Dr. McBride asked if participants would receive an MPTC or DCJS certificate upon completion. Ms. Bates clarified that an MPTC certificate would be issued pending the Council's adoption of the online training program. Maureen Curtis expressed her appreciation of Safe Horizons involvement in the project and noted the importance of the inclusion of officer wellness in the training.

Chairman Maciol then called for a vote on the following motion.

Motion: Adopt the Sexual Assault Trauma-Informed Online Training as an MPTC approved training course.

Dr. Long made a motion to approve with a second by **Maureen Curtis**. The motion was passed by unanimous vote.

#3 - In-Person Death Notification Model Policy Update

Molly Bates began by providing the Council with a brief background on the development of the MPTC In-Person Death Notification Model Policy, originally adopted in 2023 in accordance with Executive Law § 840 subdivision 7.

Ms. Bates informed the Council of recent amendments to the same section of executive law now requiring the model policy to address procedures for law enforcement on notifying the next of kin of resources and support services available to them. She further explained the current policy already contained this information in compliance with the statute revision when it took effect.

Ms. Bates continued by explaining to the Council that the review of the model policy to ensure it was in compliance with the new statutory language prompted OPS, in collaboration with the Office of Victim Services, to update the policy with additional language and documents. She then directed the Council's attention to Section IV. D.11 – Post Notification with the following proposed language for inclusion in the model policy: *Provide information regarding the availability of services and programs available through the NYS Office of Victim Services if the incident prompting the death notification was a crime, including access to victim compensation and victim support services.* Ms. Bates concluded by also highlighting a footnote that was added to the model policy containing a link to OVS' Help and Healing Brochure.

Chairman Maciol then called for a vote on the following motion.

Motion: Adopt the updates made to the MPTC In-Person Death Notification Model Policy as presented.

Dr. McBride made a motion to approve with a second by **Dr. Long**. The motion was passed by unanimous vote.

#4 - Course in Police Supervision Regulatory Amendments

Joshua Vinehout of the Office of Public Safety began with a summary overview of General Municipal Law § 209-q subdivision 1-a requirements. He summarized the portion of the statute which requires all police officers appointed to a first-line supervisory to complete an approved Course in Police Supervision, within one year of appointment, as prescribed by the MPTC.

He continued by informing the Council of the work completed to procure a vendor who will work in conjunction with OPS staff and a NYS law enforcement subject matter expert panel to redesign the current Course in Police Supervision.

As part of the process to revise the current training curriculum, he presented to the Council recommendations to amend portions of Title 9, N.Y.C.R.R. Part 6021 to ensure the content of the new training curriculum is relevant to the learner and organizational goals of the learners' agency. He proposed the inclusion of the word "leadership" in section 6021.2 to emphasize first line supervisors are not just managers but some of the most influential leaders on the rank and file of an agency. Mr. Vinehout continued to the next proposed change within section 6021.3 to remove the hour limit and the list of required topics. By removing these constraints, he explained it would allow greater flexibility for the Council to establish minimum standards based on the current training needs of first-line supervisors and allow greater flexibility for future updates, as necessary. He noted the proposed language is consistent with other MPTC course regulatory requirements.

The next change Mr. Vinehout recommended was the removal of maintaining a notebook in section 6021.6. He explained to the Council the use of notebooks by students is an outdated practice due to the evolving nature of curriculum design and student focused resources, including the use of modern technology in learning environments.

The final amendment he proposed is to expand the provisions in section 6021.6 to allow for other means to assess learning and retention of knowledge and skills. Mr. Vinehout proposed including the use of any exams, papers or other assignments pursuant to the minimum standard(s) established by the Council to create a more open-ended framework that aligns with the instructional objectives and learning outcome goals of the course. He then welcomed any questions the Council may have.

Dr. McBride requested the timeline of the project. Mr. Vinehout informed the Council the request for proposal was already released and the project is currently in the open period of questions from perspective bidders. After the period concludes, he confirmed the next stage of the process is to conduct an evaluation of the bids and then finalize a contract with the awardee by late fall with an anticipated multi-year contract to perform the deliverables of the project. He added there is a goal to develop an online portion of the course to bridge the gap between when the newly appointed supervisor is promoted and when in-person classroom training becomes available. Mr. Vinehout also reaffirmed the collaboration between the vendor and law enforcement practitioners in NYS to develop the curriculum. Inspector Colonel Appleton reiterated the critical importance of not only preparing supervisors to be managers but also great leaders. Chief Obe added that NYPD has incorporated a field training experience as a component of their training model for their newly promoted sergeants.

Chairman Maciol noted a quorum exists to make the recommendation of regulatory amendments to the Governor. The Chairman then called for a vote on the following motion.

Motion: Approve and recommend to the Governor the proposed amendments to Title 9, New York Codes, Rules and Regulations Sections 6021.2, 6021.3 and 6021.6 regarding the Course in Police Supervision training.

Chief Blasko made a motion to approve with a second by **Chief Obe**. **Sheriff Toulon** was noted on recorded as approving. The motion was passed by unanimous vote.

#5 – Initial Pistol Course for Peace Officers

Michael Puckett of the Office of Public Safety explained that with the change in section 4-M of the Basic Course for Police Officers effective September 1, 2024, there was a need to establish a separate section for peace officers who had been utilizing the police module for firearms training. As a result, the Council had adopted the Initial Pistol Course for Peace Officers in December of 2024.

Mr. Puckett explained that full implementation of the new program for peace officers was likely to take years because of the scope of the project. He explained that there have been peace employers contacting OPS who are prepared and desire to deliver the program required for police officers but that current rules do not permit that. Mr. Puckett advised the Council that the motions he would present were intended to allow OPS to permit the use of the 80-hour BCPO Initial Pistol Course for peace officers.

Dr. McBride asked a question regarding the pace of adoption for the new 80-hour program for peace officers. Mr. Puckett explained that OPS does have aspirational dates for full implementation, but staff are still getting a handle on the scope of the project and how long it may take.

The Chairman then called for a vote on the following motions.

Motion 1: Permit the use of section 4-M Initial Pistol Course of the Basic Course for Police Officers as satisfying the minimum training standard for peace officers who are armed.

Maureen Curtis made a motion to approve with a second by **Chief Obe**. The motion was passed by unanimous vote.

Motion 2: Permit the MPTC Initial Pistol Course for Peace Officers to serve as a pre-requisite course for any course requiring the Initial Firearms Course as a student pre-requisite.

Dr. Long made a motion to approve with a second by **Chief Obe**. The motion was passed by unanimous vote.

#6 - MPTC Courses with Firearms Instructor Requirements Update

Mr. Puckett advised the Council that this action item was administrative in nature and designed to address matters related to the replacement of the Firearms Instructor Course with the Pistol Instructor Course in December. As a result of this change, there are courses that have an either an instructor requirement or a student pre-requisite that do not allow for the Pistol

Instructor Course to satisfy those requirements. Mr. Puckett requested the Council to adopt the motions below in order to allow for the Pistol Instructor Course to satisfy those requirements.

Motion 1: Permit the MPTC Pistol Instructor Course to serve as a pre-requisite course for any course requiring the MPTC Firearms Instructor Course as a student pre-requisite.

Chief Obe made a motion to approve with a second by **Maureen Curtis**. The motion was passed by unanimous vote

Motion 2: Permit the MPTC Pistol Instructor Course to serve as the instructor requirement for any courses or sections of courses where the MPTC Firearms Instructor Course is required.

Maureen Curtis made a motion to approve with a second by **Dr. Long**. The motion was passed by unanimous vote.

INFORMATIONAL/UPDATE ITEMS

#1- Child Sensitive Arrest Practices Model Policy

Molly Bates advised the Council of amendments to Executive Law 840 subdivision 3 paragraph f-2 requiring the MPTC to develop a Child Sensitive Arrest Practices Model Policy, effective June 19, 2025. She reported the development process has already been initiated with agency requests for advisory panel members and research to develop the policy already commencing.

New Business

#2- Executive Session – Proposed Physical Ability Test Model

Motion to enter executive session:

Motion to enter into executive session to discuss preparation and administration of an examination – the proposed Physical Ability Test model.

Dr. McBride made a motion to enter into executive session with a second by **Dr. Long**. The motion was passed by unanimous vote.

Motion to exit executive session:

Motion to exit Executive Session and reconvene in Open Session.

Dr. McBride made a motion to exit Executive Session with a second by **Chief Blasko**. The motion was passed by unanimous vote.

Motion: Approve the use of the proposed Physical Ability Test model.

Dr. McBride made a motion to approve the use of the proposed Physical Ability Test model. **Dr. Long** seconded the motion. The motion was passed by unanimous vote.

There being no further business, the 269th session of the Municipal Police Training Council came to a close at 12:10 p.m. **with a motion to adjourn by Dr. Long and a second by Maureen Curtis.** The motion was unanimously approved.

**NEXT MEETING:
June 4th, 2025 at 10:00 a.m.**

**NYS Municipal Police Training Council
270th Meeting
June 4, 2025**

Action Item #2

Law Enforcement Child Sensitive Arrest Model Policy

A new paragraph (f-2) under subdivision 3 of section 840 of the executive law was signed by the Governor directing the Council to develop, maintain and disseminate, a written policy and procedures regarding child sensitive arrests. As the staff arm to the Council, the Office of Public Safety (OPS), in collaboration with key stakeholders representing the New York State Police, New York City Police Department, NYS Sheriff's Association, District Attorneys Association of the State of New York and the Osbourne Group, have worked together in advance of the passage of the chapter amendment to create a Child Sensitive Arrest Model Policy for the Council's review and adoption.

OPS staff will present an overview of the model policy designed to provide guidance to law enforcement agencies on how to handle the arrest of a child's parent or guardian, or other person legally charged with the care or custody of the child. The separation caused by the arrest can be a confusing, fearful and an extremely traumatic event for the child. Ensuring the child is safeguarded with appropriate care and support for the child's well-being, safety and stability during a potentially traumatic time is crucial to minimizing trauma experienced by the child.

Motion:

Adopt the Child Sensitive Arrest Model Policy as presented.

**NYS Municipal Police Training Council
270th Meeting
June 4, 2025**

Action Item #3

Body-Worn Camera Model Policy Update

The Office of Public Safety will present to the Council for their review and adoption updates to the model policy for body-worn cameras. At the 231st Municipal Police Training Council (MPTC) meeting on September 9, 2015, the Council adopted the model policy on body-worn cameras. The model policy was derived from extensive research of national studies, departmental reports, and agency policies from throughout the nation and input from a panel of subject matter experts.

Body-worn camera technology has rapidly evolved since the initial adoption of the model policy by the MPTC. As these devices become more sophisticated and their use more widespread, it's crucial that the policies governing their deployment and data management keep pace. Updating BWC policies ensures they reflect best practices and the most current technological advancements. To ensure the MPTC body-worn camera policy meets these standards, subject matter experts from various stakeholder groups reviewed and provided recommended updates.

The proposed policy was reviewed by representatives from the New York State Sheriffs Association, the District Attorney's Association of New York State, the New York State Police, and the New York City Police Department. The purpose of this policy is to guide agencies in creating their own body-worn camera policies and procedures, tailored to the unique needs of New York State police agencies of all sizes and resource levels.

Motion: Adopt the Body-Worn Camera Model Policy updates as presented.

**NYS Municipal Police Training Council
270th Meeting
June 4, 2025**

Informational Item #1

Basic Course for Correction Officers Job Task Analysis Results

OPS staff will present a summary of the job task analysis results and next steps for the Basic Course for Correction Officers.

**NYS Municipal Police Training Council
270th Meeting
June 4, 2025**

Informational Item #2

Police Officer Response to Individuals in Crisis Model Policy and Training

OPS staff will provide an overview of recent amendments to executive law and general municipal law which require the Council to develop a police officer mental health response model policy as well as a training program.